



Employer: Rock Solid Productions Inc.

Job Title: Product & Events Coordinator

Location: Greater Toronto Area

Organization Description:

Rock Solid Productions Inc. is an agency that leverages the Olympic sport of curling to help clients' exceed their marketing goals. Marketing, consulting, event production, product development, and corporate events are just a sampling of the services we provide. We also manufacture a range of "iceless" curling products with sales around the world. More information at rocksolidproductions.com.

Job Description:

The position requires a self-motivated, independent, and reliable candidate that is able to handle a wide variety of tasks. The successful candidate will be home-based and located in the GTA (warehouse is in the west end). Vehicle access is required for travel and transporting of equipment from time to time. National and international travel will also occur periodically. The position requires an outgoing and confident individual as client and public interaction feature heavily.

Job Responsibilities:

- Planning, management and execution of Street Curling events and other promotions
- Warehouse management
- Assisting with marketing and new market development of FloorCurl equipment
- Liaising with our distributor for fulfillment of FloorCurl sales
- Market development and sales of iceless products
- Data mining (prospects) all products
- Shipping fulfillment and logistics

Skills/Qualifications Required:

- Energetic and enthusiastic
- Strong communication skills
- Ability to work independently
- Excellent organization and time management skills
- MS Office software and google docs proficient
- Passion for the sport of Curling is a large asset, but not a requirement
- Some heavy lifting from time to time
- Ability to drive a large truck (18' – 24' box truck) necessary
- Meet minimum age requirement for truck rental agreements
- Driver's license and clean driving abstract
- Degree in sport management or similar

Salary TBD commensurate with experience.

Contact Name: Abbie Darnley - Rock Solid Productions Inc.

Applications: Please submit cover letter and resume to adarnley@rocksolidproductions.com
Only candidates being considered for the position will be contacted. No Phone Calls Please.